

Self appraisal report for Year (2024-25)

Auditor Agency: Dr V V SUMANTH KUMAR(ICAR-NAARM, Hyderabad)

Ministry Name: Ministry of Agriculture & Farmers Welfare

Department Name: Department of Agricultural Research & Education

Public Authority Name: Central Marine Fisheries Research Institute (ICAR)

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.cmfri.org.in	Fully Met	1.28	Information is available in the given link.
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.cmfri.org.in	Fully Met	1.28	Information is available in the given link.
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.cmfri.org.in	Fully Met	1.28	Information is available in the given link.
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.cmfri.org.in	Fully Met	1.28	Information is available in the given link.
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.cmfri.org.in	Fully Met	1.28	Information is available in the given link.
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.cmfri.org.in	Fully Met	1.28	Information is available in the given link.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link. Information is not available in the given link. Information is not available in the given link.
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.cmfri.org.in	Not Met	0	Information is not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								in the given link.
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.cmfri.org.in	Fully Met	1.54	Information is available in the given link.
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.cmfri.org.in	Fully Met	1.54	Information is available in the given link.
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.cmfri.org.in	Fully Met	1.54	Information is available in the given link.
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.cmfri.org.in	Fully Met	1.54	Information is available in the given link.
1.4.5	Process of redressal of grievances	Fully Met	1.54	1.54	https://www.cmfri.org.in	Fully Met	1.54	Information is available in the given link.
1.5	Acts, rules, regulations, instructions, manuals and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual	Fully Met	2.6	2.60	https://www.cmfri.org.in	Not Met	0	Information is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	/instruction.				mfri.org.in			not available in the given link.
1.5.2	List of Acts, rules, regulations, instructions, manuals and records.	Fully Met	2.6	2.60	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.5.3	Acts/ Rules/ manuals, etc.	Fully Met	2.6	2.60	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://www.cmfri.org.in	Partially Met	0.48	Information is available in the given link. But data is old.
1.7.2	Composition	Fully Met	0.96	0.96	https://www.cmfri.org.in	Partially Met	0.48	Information is available in the given link. But data is old.
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.cmfri.org.in	Partially Met	0.48	Information is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					mfri.org.in			available in the given link. But data is old.
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.cmfri.org.in	Fully Met	0.96	Information is available in the given link.
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.cmfri.org.in	Fully Met	0.96	Information is available in the given link.
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	https://www.cmfri.org.in	Fully Met	0.96	Information is available in the given link.
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	https://www.cmfri.org.in	Fully Met	0.96	Information is available in the given link.
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.cmfri.org.in	Fully Met	0.96	Information is available in the given link.
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.cmfri.org.in	Fully Met	3.85	Information is available in the given link.
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.cmfri.org.in	Fully Met	3.85	Information is available in the given link.
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.cmfri.org.in	Partially Met	1.93	Information is available in the given link. But data is old.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://www.cmfri.org.in	Partially Met	1.93	Information is available in the given link. But data is old.
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.cmfri.org.in	Fully Met	3.85	Information is available in the given link. But data is old Information is available in the given link.
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.cmfri.org.in	Fully Met	3.85	Information is available in the given link. But data is old Information is available in the given link.
1.11	Number of employees against whom disciplinary action has been proposed/ taken (F No. 1/6/2011- IR dt. 15.4.2013)							
1.11.1	Number of employees against whom disciplinary action has been (i) Pending for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.cmfri.org.in	Fully Met	3.85	Information is available in the given link.
1.11.2	(ii) Finalised for minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://www.cmfri.org.in	Fully Met	3.85	Information is available in the given link.
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer policy and transfer orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
Total			100	100		100	49	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.n
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL link.
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.1.6	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	10	10.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	20	20.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://www.cmfri.org.in	Not Met	0	Information is not available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								in the given link.
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/	Fully Met	25	25.00	https://www.cmfri.org.in	Not Met	0	Information is

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	allocations to State Govt./ NGOs/other institutions				mfri.org.in			not available in the given link.
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Fully Met	25	25.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Fully Met	25	25.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Fully Met	25	25.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
Total			300	300		300	0	
3	Publicity and Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Fully Met	12.5	12.50	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Fully Met	2.78	2.78	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Fully Met	2.78	2.78	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Fully Met	2.78	2.78	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance manuals	Fully Met	2.78	2.78	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Fully Met	2.78	2.78	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Fully Met	2.78	2.78	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.1.9	Public- Private Partnerships (PPP) -Information	Fully Met	2.78	2.78	https://www.cmfri.org.in	Not Met	0	Information is

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.4.1	Information manual/handbook available in electronic format	Fully Met	25	25.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.4.2	Information manual/handbook available in printed format	Fully Met	25	25.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
3.5.2	List of materials available at a reasonable cost of the medium	Fully Met	25	25.00	https://www.cmfri.org.in	Not Met	0	Information is not available in the given link.
Total			250	250		250	0	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	Hindi	Fully Met	9.52	9.52	https://www.cmfri.org.in	Fully Met	9.52	Information is available in the given link.
4.1.2	English	Fully Met	9.52	9.52	https://www.cmfri.org.in	Fully Met	9.52	Information is available in the given link.
4.1.3	Vernacular/ Local Language	Not Met	9.52	0	empty	Fully Met	9.52	Information is available in the given link.
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://www.cmfri.org.in	Partially Met	14.29	Information is available in

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL the given link.
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.cmfri.org.in	Partially Met	4.76	Information is available in the given link.
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.cmfri.org.in	Partially Met	4.76	Information is available in the given link.
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.cmfri.org.in	Partially Met	4.76	Information is available in the given link.
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://www.cmfri.org.in	Fully Met	7.14	Information is available in the given link.
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.cmfri.org.in	Fully Met	7.14	Information is available in the given link.
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.cmfri.org.in	Fully Met	7.14	Information is available in the given link.
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://www.cmfri.org.in	Fully Met	7.14	Information is available in the given link.
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	https://www.cmfri.org.in	Fully Met	4.10	Information is available in the given link.
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://www.cmfri.org.in	Fully Met	4.10	Information is available in the given link.
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://www.cmfri.org.in	Fully Met	4.10	Information is

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.cmfri.org.in	Fully Met	25.00	Information is available in the given link.
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)							
6.2.1	Whether STQC certification obtained and its validity	Partially Met	12.5	6.25	Action under process. HTTPS certificate is obtained.	Not Met	0	Information is not available in the given link.
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	Information is not available in the given link.
Total			50	31		50	25	
Grand Total			1000	972		1000	288	